

MINUTES

On September 19, 2019, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

Members in Attendance.

Chip Orton, Director, Amarillo Area OEM
Jayme O'Donnell, Administrative Assistant, OEM
Max Dunlap, Deputy Director, Amarillo Area OEM
Rusty Dillon, Amarillo College
Gary Sefton, Happy State Bank
Michael Powers, Tyson Fresh Meats
Richard Lake, PCFR
Jerome Drerup, Amarillo Fire Department
Dennis Gwyn, RCFD
Omar Lopez, TCEQ
Sumner Wingo, TCEQ
Julia Savala, TCEQ
Wes Hall, COA Risk Management
Raj Sheth, Pantex Emergency Management
Jarrod Dunavin, ASARCO
Joe Rogers, Panhandle Independent Living Center
Pamela Ware, Panhandle Independent Living Center

Call to Order.

Chip Orton established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:30 p.m.

1. Public Forum.

The floor was opened to any citizens with questions or comments on matters pertaining to the LEPC.

2. Approval of minutes from the meeting held on June 20, 2019.

A motion was made by Rusty Dylan to approve the minutes; Gary Sefton seconded. The motion carried.

3. Consider recommendation(s) for LEPC membership.

Mr. Orton asked if any attendees were interested in joining the LEPC today.

- No new attendees requested membership
- New membership types were explained and discussed

4. Approval of new bylaws.

- Mr. Orton asked if there were any questions to the purpose changes to the bylaws of the LEPC
- The changes were explained to the group
- After explaining the new changes, the new bylaws were put to a vote
- The vote was passed unanimously

5. Elections of new officer positions.

- The candidates were introduced to the group. Due to all running unopposed, only a voice voted was needed
- The vote was taken to approve all three candidates, again, it was unanimously passed

- The new Chairperson is Gary Sefton, the Vice-Chair is Rusty Dylan, and the Secretary/ Treasurer is Michael Powers

6. CERT (Community Emergency Response Team) Program Updates.

- Max Dunlap explained what the CERT team was again to the group. He continued to explain that a LEPC grant was used to help start the team and provide the volunteer with the basic kits needed to operate within the team. He went on to discuss the open house the Amarillo Area Office of Emergency Management was going to hold for the CERT team
- Process for class sign up and attendance was explained
- Dates and times of the upcoming basic CERT academy was discussed

7. Discussion of Training and Exercise Plan.

Mr. Orton discussed upcoming exercises and training opportunities

- Disaster housing tabletop exercise
- Possible 2020 CCTA/active shooter exercise

8. Emergency Management Training Opportunities.

- G-300, Intermediate Incident Command System for Expanding Incidents, Randall County Fire Station #1, 1111 East Loop 335, South Amarillo, TX 79118, August 20-22, 2019. Register at <https://www.preparingtexas.org>
- G-400, Advanced Incident Command System, Command and General Staff, Randall County Fire Station #1 1111 East Loop 335, January 31 - August 22-23, 2019. Register at <https://www.preparingtexas.org>
- G-317, Basic CERT Training, June 6-7, 2019, Potter County Training Center, 13103 NE 29th Ave., Amarillo, TX 79111. Register at <https://www.preparingtexas.org>
- G-191, ICS EOC Interface offered yearly in February & September or October. Register at <https://www.preparingtexas.org>
- LEPC webinar has been discontinued for the time being.
- **G-775 ICS and EOC interface**
- All members are required to complete the **Open Meeting Act Training Information**. Watch the video located at the following link: <https://www.texasattorneygeneral.gov/open-government/open-meetings-act-training> The LEPC maintains a list of members who have been through the training.

Discussion of Hazardous Materials Incidents occurring since the last LEPC meeting. Mr. Sefton briefed the group on the hazmat incidents that occurred since the December 2018 LEPC meeting. Incidents include:

- 7-10-19, a two-inch gas cut Southeast corner of I-27 and Western, limited evacuation of businesses on the Southeast corner with NB access.
- 7-14-19, a tanker, or tank trailer hauling 37,000 pounds of anhydrous ammonia broke a valve, after coming unhooked from the semi-tractor at McCormick and Zita road. One house self-evacuated, five were ordered to shelter in place.
- 7-30-19, the discharge pipe on the ferric chloride tank and wastewater broke off from the bulk storage tank and released its contents into the surrounding. Secondary containment of ferric chloride is highly corrosive to metal, sort of silty, used polly bolts on all the tank flanges. Facility believes these bolts became brutal due to exposure to sunlight, which eventually led to failure under the weight of the pipe. After the pipe broke, the secondary containment leaking ferric chloride into the surrounding soil. Ferric chloride's corrosive to concrete and it's believed that the secondary containment initially held the spill, until the chemical had enough time to degrade a previously undetected weakened seam in the containment berm.
- 8-22-19, minor vapor leak in anhydrous ammonia line at Tyson. Less than two pounds were released, not reportable amount.

- 9-4-19, a commercial gas line leaked at 115 SW 8th, several buildings in the area where evacuated.

9. New Business

- Mr. Orton opened the floor to the group for new business
- Mr. Orton discussed continuing to bring in speakers
- Mr. Orton discussed the changeover of the Emergency operations plan from a traditional format to an ESF (emergency support function)
- Mr. Dunlap brought up Tier II reporting and including the agricultural industry more in the LEPC
- Mr. Dylan brought up a threat hazard assessment
- Discussed moving the location of the meetings
- Discussed adding more membership, Raj Sheth added the possibility of BNSF start attending the meetings

LEPC Webinar. The LEPC webinar is discontinued until further notice.

Adjournment.

Mr. Orton requested a motion to adjourn the meeting. The motion was made by Jerome Drerup. Raj Sheth seconded. The motion passed and the meeting adjourned.

This meeting was recorded, and all comments are on file with the Amarillo Area Office of Emergency Management.