

MINUTES

On June 20, 2019, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

Members in Attendance.

Chip Orton, Director, Amarillo Area OEM
Jayme O'Donnell, Administrative Assistant, OEM
Max Dunlap, Deputy Director, Amarillo Area OEM
Alice Ely
Jarrod Dunavin, ASARCO
Gary Sefton, Happy State Bank
Wayne Hardin, American Chemical Society
Wes Hall, Risk Manager, City of Amarillo
Jerome Drerup, Amarillo Fire Department
Steve Shedd, Department of Homeland Security
Raj Sheth, Pantex Emergency Management
Jerry Black, Coastal Chemical
Col. Martin Birkenfeld, Amarillo Police Department
Michael Powers, Tyson Fresh Meats
Anthony Spanel, Environmental Health, City of Amarillo
David Lorenz, Xcel Energy
Mark Price, Department of Public Health, City of Amarillo
Chief James Amerson, Randall County Fire
Joe Rogers, Panhandle Independent Living Center
Pamela Ware, Panhandle Independent Living Center
Mary Crist, Texas Commission on Environmental Quality
Sumner Wingo, Texas Commission on Environmental Quality
Deputy Chief Dennis Gwyn, Randall County Fire

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, BLM – Bureau of Land Management, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, TXDoT – Texas Department of Transportation, & Talon LPE,

Call to Order. Chip Orton established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:30 p.m.

Introductions: all present stated their name and organization

Approval of minutes from the meeting held on March 21, 2019. A motion was made by Colonel Birkenfeld to approve the minutes; Jerome Drerup seconded. The motion carried.

Consider recommendation(s) for LEPC membership. Mr. Orton and Mr. Dunlap explained the various types of LEPC memberships asked if any attendees were interested in joining the LEPC today.

Discussion of Hazardous Materials Incidents that have occurred since the last LEPC meeting. Mr. Orton briefed the group on the hazmat incidents that occurred since the December 2018 LEPC meeting. Incidents include:

- 4/4/19- Diesel fuel spill on I-40. 250 gallons spilled due to a semi collision with an RV. TCEQ was contacted.
- 5/7/19 – Plains Dairy, off-gassing of chlorine. Level 2 Hazmat declared.
- 6/6/19 – Plains Dairy, 20 gallons of diesel fuel were spilled into the storm drain. TCEQ was contacted.

Presentation on Chemical Facilities Anti-Terrorism Standards, Steve Shedd, Department of Homeland Security: Steve explained that CFATS is a program built around securing chemicals that are used for terrorism attempts, either by homemade explosives, weapons of mass effect, chemical release, flammables release, etc. Steve gave the background of CFATS and the reason for its creation in 2006. Steve discussed that CFATS regulates high risk chemical facilities, that maintain, or house, or use, or sell, or ship chemicals of interest. He explained the governmental structure, reporting and the development of risk-based performance standards.

Steve answered questions on cybersecurity, Protective Security Advisors and how they work together with CFATS.

LEPC Discussion Regarding Changes to Standard Operating Procedures: Max and Chip discussed LEPC officer positions, meeting locations, membership, and basic operational procedures. According to bylaws LEPC is not in compliance. Best practices for LEPC is the chair and co-chair are held by someone in the private sector. Max discussed committee obligation, nominations and elections, as well as, term of service for officers is two years. A year for the LEPC is October to September. Max and Chip discussed standard operating procedures regarding meeting notification per the bylaws.

CERT Program kick-off and update: 10 people attended the Basic CERT course. Update on LEPC grant for CERT supplies. Date of next CERT general meeting.

Emergency Management Upcoming Exercises:
None this quarter.

Emergency Management Training Opportunities:

- G-300, Intermediate Incident Command System for Expanding Incidents, Randall County Fire Station #1, 1111 East Loop 335, South Amarillo, TX 79118, August 20-22, 2019. Register at <https://www.preparingtexas.org>
- G-400, Advanced Incident Command System, Command and General Staff, Randall County Fire Station #1 1111 East Loop 335, January 31 - August 22-23, 2019. Register at <https://www.preparingtexas.org>
- LEPC webinar has been discontinued for the time being.

New Business

1. Danielle May is no longer with the City.

Public Forum: There were no comments brought by non-members.

Adjournment. Our next meeting will be September 19th. Mr. Orton requested a motion to adjourn the meeting. The motion was made by Col Birkenfeld. Jerome Drerup seconded. The motion passed and the meeting adjourned.

This meeting was recorded, and all comments are on file with the Amarillo Area Office of Emergency Management.