

MINUTES

On December 20, 2018, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

VOTING MEMBERS	PRESENT /ABSENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Individual Members			
Chip Orton, Chair	Present	6	9
Rusty Dillon, Vice Chair	Present	13	9
Judge Nancy Tanner	Absent		
Judge Ernie Houdashell – Potter County	Absent		
Lonnie Bowen	Absent		1
Lee Drury	Absent		0
Jarrood Dunavin	Absent		7
David Ferril	Absent		3
Wayne Hardin	Absent		7
Linda Kelley	Absent		4
Shannon Lanier	Absent		4
David Lorenz - Xcel	Present		6
Michael Powers	Absent		6
Matt Garrison – Bell	Absent		
Raj Sheth - CNS	Present	6	5
Alice Ely	Present	3	3
Danielle May	Present	5	2
Organizational Members			
AFD (Jerome Drerup)	Present	13	10
APD (Martin Birkenfeld)	Absent		6
BLM (Cedric Green)	Present	1	2
CFD (Mike Webb)	Absent	7	4
EPNG	Absent		0
PCFR (Richard Lake)	Present		2
RCFD (James Amerson)	Absent		3
RE	Absent		0
TS	Absent		1
TxDOT (Vacant)	Absent		2
Talon LPE	Absent		7
Members-At-Large			
TCEQ (Sumner Wingo)	Absent	1	1
Thomas Safety Solutions (Nick Thomas)	Absent	1	1
Interim Health (Twila Rutter)	Absent	0	0
Phillips 66 (Jeff Root)	Absent	0	1

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, BLM – Bureau of Land Management, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, TXDOT – Texas Department of Transportation, & Talon LPE,

Also in attendance were:

Joe Minshew	DPS/ TDEM
Jeremy Sherrod	DPS/ TDEM
Gary Sefton	Happy State Bank

Call to Order. Chip Orton established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:30 p.m. Introductions followed.

ITEM 1: Approval of minutes from the meeting held on October 4, 2018. A motion was made by Rusty Dillon to approve the minutes; Jerome Drerup seconded. The motion carried.

ITEM 2: Consider recommendation(s) for LEPC membership. Mr. Orton asked if any attendees were interested in joining the LEPC today.

- Gary Sefton stated that he will participate for Happy State Bank.
- Cedric Green from BLM expressed desire to join.

Mr. Orton explained that should anyone else like to join, or wants to suggest that somebody join, he would process those names and go through the path of adding them and getting the judge's approval.

ITEM 3: Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting. Mr. Orton reminded the group of the need to complete the online training. Also, advised Cedric Green and Gary Sefton that the link would be emailed to them. Mr. Orton briefed the group on the hazmat incidents that occurred since the October 2018 LEPC meeting. The incidents include:

- 10/9/18 –Gas line strike at 505 S 9th Ave.
 - Post Office was evacuated and line was repaired.
- 11/9/18 – Explosion, smoke & strange smell at the Potter Randall Appraisal District on Hollywood Road.
 - Level II HAZMAT from a gas smell in the men's restroom.
 - The roads surrounding the appraisal district were closed, as a precaution, including South Loop 335.
 - The incident was localized to the building, but the Office of Emergency Management notified the school south of the appraisal district, Randall High School as a precaution.
 - Atmos Energy responded, but did not find a leak.
 - Four people were evaluated and released and the HAZMAT dissipated.
 - The cause of combustion in the toilet remains undetermined, after an investigation by the fire marshal and the bomb squad.
- 12/18/18 – several gas leaks or smells of gas calls made to Amarillo Fire Department, mostly from the west side of the city
 - At Hooter's located on I-40
 - Sears Outlet located at SW 34th & Coulter
 - Wind Tree Apartments (located on Brennan Blvd)
 - Residence
 - Chop Chop (located at 34th & Coulter)
 - After investigation, Atmos Energy determined a vendor over odorized the lines.

ITEM 4: Update on CERT program status: Chip stated the CERT person was the Emergency Management Planner who took a position in Maryland. Interviews are under way to replace her.

- Emergency Management is working with Emily Nolte from PRPC, to get some basic training to staff. The new planner will be involved.
- Newsletter is going out to those signed up
- LEPC grant was awarded to Amarillo Area OEM to be used towards supplies for CERT, backpacks, etc.

ITEM 5: Discussion of Amarillo Area OEM Plan Updates: Chip discussed that the Amarillo Area OEM is required to fill out a training and exercise plan, typically a three year plan. This was brought up during a previous meeting. The plan discusses the trainings that are available, the exercises done, type (table top, or full scale, etc). As part of the grant requirements for the emergency management performance grant or EMPG, a workshop is required. All present were welcomed to attend.

ITEM 6: Discussion Presentation of Emergency Management Training Opportunities: Mr. Orton discussed upcoming training opportunities:

- Amarillo Area Training Exercise Plan Workshop, January 24, 2019, 808 S Buchanan, Simms Building- Basement, Amarillo, TX 79101, 10:00 AM- 12:00 PM
- ICS 300 & ICS 400 training offered yearly in January & August
- G-191, ICS EOC Interface offered yearly in February & September or October
- Bio-Terrorism Exercise: "T-Rex", May 7, 2019, 808 S Buchanan, Simms Building- Basement, Amarillo, TX 79101, 8:00 AM- 12:00 PM

ITEM 7: Discussion of NUWAIX-19 National Full-Scale Exercise: NUWAIX-19 is a national level exercise initiated by DOE, and FEMA. Alice discussed our participation, dates and attendees of the exercise- April 24-29, 2019, potential visitors could include NATO & the Secretary of Energy. This is an all-inclusive (Federal & State agencies, all local AIP partners) exercise. Our play will include real-time activation & stand-up of Reception Center. We will time from initial activation to ready to accept incoming displaced persons from the EPZ.

ITEM 8: New Business: Joe Minshew- DPS/ TDEM apprised members of recent events regarding Texas A&M System and the Texas Division of Emergency Management and the potential, through legislation, of TDEM's movement under the Texas A&M system.

Amarillo Area OEM is working on a multi-year strategic plan for their office. Once complete, the plan will be brought before the LEPC. The LEPC will be a part of adding to, deleting from, and changing things in the approval process for that plan.

As Amarillo Area OEM gets fully staffed renewed efforts will be made to revise their emergency operations plan. The format will be changed from a traditional format, to a emergency support function or ESF format, that combines some things. The goal is to complete the reformatting within two years. The plan is due in 2020.

ITEM 9: Public Forum: There were no comments brought by non-members.

ITEM 10: Adjournment. Our next meeting will be March 21st. The following meeting will be June 20th. Mr. Orton requested a motion to adjourn the meeting. The motion was made by Jerome Drerup. The motion was seconded by Rusty Dillon. The meeting adjourned.

This meeting was recorded and all comments are on file with the Amarillo Area Office of Emergency Management.