

MINUTES

On October 4, 2018, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

VOTING MEMBERS	PRESENT /ABSENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED	
Individual Members				
Chip Orton, Chair	Present	5	8	
Rusty Dillon, Vice Chair	Present	12	8	
Judge Nancy Tanner	Present			
Judge Ernie Houdashell – Potter County	Absent			
Lonnie Bowen	Absent		1	
Lee Drury	Absent		0	
Jarrood Dunavin	Present		7	
David Ferril	Absent		3	
Wayne Hardin	Present		7	
Linda Kelley	Absent		4	
Shannon Lanier	Absent		4	
David Lorenz - Xcel	Absent		5	
Michael Powers	Present		6	
Matt Garrison – Bell	Present			
Raj Sheth - CNS	Present		5	4
Alice Ely	Present	2	2	
Danielle May	Present	4	1	
Organizational Members				
AFD (Jerome Drerup)	Present	12	9	
APD (Martin Birkenfeld)	Present		6	
BLM (Cindy Sundblad)	Present		0	
CFD (Mike Webb)	Absent		4	
EPNG	Absent		0	
PCFR (Craig Jusiak)	Present		1	
RCFD (James Amerson)	Absent		3	
RE	Absent		0	
TS	Absent		1	
TxDOT (Vacant)	Absent		2	
Talon LPE	Absent		7	0
Members-At-Large				
TCEQ (Sumner Wingo)	Present		1	1
Thomas Safety Solutions (Nick Thomas)	Absent		1	1
Interim Health (Twila Rutter)	Present	0	0	
Phillips 66 (Jeff Root)	Present	0	1	

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, BLM – Bureau of Land Management, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, TXDOT – Texas Department of Transportation, & Talon LPE,

Also in attendance were:

Guy Wilkins	TCEQ
Jason Stevens	PCFR
TJ Baker	Interim Health

Call to Order. Chip Orton established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:34 p.m. Introductions followed.

ITEM 1: Approval of minutes from the meeting held on June 21, 2018. A motion was made by Jerome Drerup to approve the minutes; Col. Birkenfeld seconded. The motion carried.

ITEM 2: Consider recommendation(s) for LEPC membership. Mr. Orton asked if any attendees were interested in joining the LEPC today.

- Guy Wilkins introduced Sumner Wingo as the new Member-at-Large for TCEQ.
- Cindy Sundblad stated that the Bureau of Land Management desires to join and participate.
- Jeff Root stated that he will participate for Phillips 66.

All members are required to complete the Public Meetings Act Training on-line. If you are a member and have not completed it, please do so and let Alice Ely know. You may print a certificate and submit via email or at the next meeting. New members must be approved by the county judges; Chip will submit a revised TDEM-151 membership form to Judge Tanner and Judge Houdashell for their approval.

ITEM 3: Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting. Mr. Orton briefed the group on the hazmat incidents that occurred since the December 2017 LEPC meeting. The incidents include:

- 6/29/18 – Sulfuric Acid leak reported at 1515 NE 3rd
 - Resolved quickly by property owner.
- 7/13/18 - 2" Natural Gas Line Break, Amarillo Blvd. & Charlotte
- 8/30-31/18 – Diesel Spill – Thompson Park
 - Initial report showed that 100 gallons were spilled onto the ground. TCEQ and OEM responded. Diesel was moving downhill toward Thompson Park Lake. Environmental Lab was notified. Boons were placed to prevent the diesel from reaching the lake.
 - A call was received the next day (8/31/18) noting that the barriers were moved and that diesel was approaching the lake. TCEQ and OEM again responded. Someone had driven through the area, displacing the barriers. Talon was called to help mitigate, and Centergas put down sandbags to prevent it from flowing into the lake. They created a series of small sand dams along the drainage ditch to collect the remaining oil/diesel. The lake was tested and found to be not contaminated. TCEQ tested the lake again a week later, and reported that the water was not contaminated.
 - The spill report was revised on 8/31/18 to show only 24 gallons were spilled.
- 9/15/18 – Natural Gas leak, 3800 S. Van Buren
 - 6" Poly line hit by Fiber Optic boring
 - 7 block area was evacuated
 - Level 2 HazMat was declared with suspected leakage into sewer line
- 10/2/18 – Natural Gas leak, 6208 Ventura Drive
 - 3" Line hit by Fiber Optic boring
 - Level 2 HazMat was declared
 - Stone Canyon Apartments were evacuated as precaution

Chip and Deputy Chief Baucom have discussed doing a Public Information campaign to try and mitigate the incidents that are being caused by boring for fiber optic.

ITEM 4: Discussion of CERT program kickoff: Chip discussed the planning of our CERT program, the LEPC Grant award to purchase supplies for CERT and the upcoming information meeting (Meet & Greet) on November 8, 2018. CERT is a FEMA program which trains volunteers to assist responders after incidents/disasters occur. Danielle explained that we are working to train instructors so that we can kick off our program.

ITEM 5: Discussion of Amarillo Area OEM Plan Updates: Alice is working on a revision of the Pantex specific Plans and would like input from LEPC members to assist her with the revisions. Chip noted that our plans have been static for several years. We will transition to an ESF format, which are specific to functions, and this is a significant revision. We must pare down the plans to workable size, and will seek input from all agencies to ensure we create useable plans.

ITEM 6: Discussion of NUWAIX-19 National Full-Scale Exercise: NUWAIX-19 is a national level exercise initiated by DOD, DOD, and FEMA. Alice discussed our participation, planning that has taken place, and goals for the exercise. This is an all-inclusive (all Federal & State agencies, all local AIP partners) exercise. Our play will include real-time activation & stand-up of Reception Center. We will time from initial activation to ready to accept incoming displaced persons from the EPZ.

ITEM 7: Discussion Presentation of Emergency Management Training Opportunities: Mr. Orton discussed upcoming training opportunities:

- Propane Emergencies Training, Sponsored by The Propane Council of Texas November 5-6, 2018, Brayton Fire Training Field, 1595 Nuclear Science Road, College Station, Texas 77843. Program Information and application located at: <http://www.cvent.com/events/2018-texas-propane-emergencies-training/event-summary-a5409cfb1c3a43eaacf80f277f09e8e7.aspx>
- TCEQ, Autumn Environmental Conference and Expo, October 9-11, 2018, Palmer Events Center, Austin, TX <https://www.tceq.texas.gov/p2/events/autumn-environmental-conference-and-expo>
- G-300, Intermediate Incident Command System for Expanding Incidents, Randall County Fire Station #1, 1111 East Loop 335 South, Amarillo, TX 79118, January 29-31, 2019.
- G-400, Advanced Incident Command System, Command and General Staff, Randall County Fire Station #1, 1111 East Loop 335 South, Amarillo, TX 79118 January 31-February 1, 2019.

- LEPC Webinar Series.
 - Date: 4th Tuesday of each month
 - Time: 10:00 – 11:00 am (central)
 - Webinar URL: <http://epawebconferencing.acms.com/lepcwebinar/>
 - Teleconference: 866-299-3188 passcode: 214-665-2292#
 - Topic: **Topics vary each month**
- DHS's National Infrastructure Coordinating Center has various resources available to help organizations plan, train, and exercise for security. (brochures available)
- Additional opportunities are available through TDEM and TEEX, etc. Advanced ICS courses are offered by Amarillo Area OEM semi-annually in January and August. G-191 will also be offered periodically to teach how the EOC operates and what to expect when you respond to the EOC.

ITEM 8: New Business: We do not currently have an administrative assistant. Kaitlin left the City. We have hired a new administrative assistant; Jayme will start in our department on October 25th.

September was National Preparedness Month. Chip discussed Prep Exp 18, OEM's public outreach event, which took place on September 29. We had a large number of exhibitors and a good crowd of citizens, making for a successful event. Crime Stopper made 150 children's id cards (more than they have made at any event previously). In addition, we participated in the Panhandle Regional Preparedness Conference, which included a tabletop exercise focusing on issues that we would encounter during and following a major winter storm with extended power outage.

The Winter Weather Tabletop Exercise will be November 7, 2018 at Randall County Fire Department, Station # 1. Time is 12:30 – 4:00 PM. This has been a joint planning effort between National Weather Service, Texas Department of Transportation, PRPC, and Amarillo Area Office of Emergency Management.

Finally, Amarillo Area OEM has begun planning a Bio-Terrorism Full Scale Exercise which should take place in May 2019.

ITEM 9: Public Forum: There were no comments brought by non-members.

Chip stated that we want to grow LEPC. If you have interest in us coming to your business to talk about emergency preparedness, we are beginning to actively do public outreach. Please let us know and we will set it up. We are also posting blogs to our web site.

LEPC should not be simply discussions that review recent events. OEM should be bringing exercise information, bouncing ideas off of members, and looking to achieve accreditation through EMAP. Accreditation is a long, detailed process, and we need LEPC to be a part of that process. There are 52 standards that we are required to meet. Interaction is necessary from LEPC to help validate our process. Chip discussed some of the documentation requirements of the accreditation process. Danielle will attend training during the IAEM National Conference this month in Grand Rapids, Michigan.

ITEM 10: Adjournment. Our next meeting will be in December. There being no further business, Jarrod Dunavin moved to adjourn the meeting. The motion was seconded by Jerome Drerup. The meeting adjourned.

This meeting was recorded and all comments are on file with the Amarillo Area Office of Emergency Management.