

MINUTES

On September 21, 2017, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED	
Individual Members				
Chip Orton, Chair	Present	2	7	
Rusty Dillon, Vice Chair	Present	9	6	
Lonnie Bowen	Absent		1	
Lee Drury	Absent		0	
Jarrold Dunavin	Present		5	
David Ferril	Absent		3	
Wayne Hardin	Present		6	
Linda Kelley	Absent		4	
Shannon Lanier	Absent		3	
David Lorenz	Present		4	
Michael Powers	Present		5	
Theresa West	Present		9	
Raj Sheth	Present		2	2
Brad Britten	Present		6	6
Danielle May	Present	1	1	
Organizational Members				
AFD (Jerome Drerup)	Present	9	8	
APD (Martin Birkenfeld)	Present		5	
CFD (Mike Webb)	Absent		3	
EPNG	Absent		0	
PCFR	Absent		1	
RCFD (James Amerson)	Absent		3	
RE	Absent		0	
TS	Absent		1	
TxDOT (Vacant)	Absent		2	
Talon LPE	Absent		5	0
Members-At-Large				
TCEQ (David Durst)	Present		8	6

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, TXDoT – Texas Department of Transportation, & Talon LPE

Also in attendance were:

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| Heath Moore | Ben E. Keith Foods |
| Kirk Paulhamus | City of Amarillo |
| Joe Minschew | Texas Division of Emergency Management |
| Bill Brooks | Phillips 66 |
| Matt Garrison | Bell Helicopter |

ITEM 1: Call to Order. Mr. Orton established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:33 p.m. Mr. Orton led the introductions to the group.

ITEM 2: Approval of minutes from the meeting held on March 2, 2017. Motion was made by Mr. Dillon, seconded by Mr. Drerup and unanimously carried to approve such minutes.

ITEM 3: Consider recommendation(s) for LEPC membership. Mr. Orton asked if attendees are interested in joining the LEPC. Linda Kelly indicated she wanted to move from a voting member to a non-voting member. Linda now works for CNS Pantex and would like to remain on the LEPC as a non-voting member. Raj Sheth is a member of the LEPC and would like to fill the role that Maribel Martinez previously held. Ms. Martinez has accepted a position with the City of Fort Worth Office of Emergency Management.

ITEM 4: Presentation and Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting. Mr. Britten briefed the LEPC regarding the hazmat incidents that occurred

since the March 2017 LEPC meeting. 6/15/17, Texas DPS Drug Lab; 6/30/17, Former Hastings retail location, 8/17/17, Indian Hill Road Garbage Truck.

ITEM 5: Discussion concerning proposed bylaw changes regarding LEPC Committees: The LEPC has the following standing committees: Mr. Orton discussed the proposed by law changes. The LEPC has the following committees: Right-to-Know Committee, HazMat Facilities & Transportation Liaison Committee, Emergency Response & Resources Committee, and the Public Education & Information Committee. Mr. Orton discussed the proposed amendment will remove the standing committees and allow for adhoc committees as needed. Mr. Britten discussed the proposed bylaw changes. Mr. Orton proposed a vote. Bylaw change passed.

ITEM 6: Discussion of Community Resilience and Preparedness Engagement and the PREMAC Regional Preparedness Conference: Mr. Orton discussed the community preparedness and resilience engagement that was held on Saturday September 9th and the PRPC held their annual PREMAC Regional Preparedness Conference on September 13th. Amarillo/Potter/Randall OEM is starting a Community Emergency Response Team (CERT). Mr. Orton discussed the PREMAC Conference.

ITEM 7: Discussion Presentation of Emergency Management Training Opportunities. Mr. Britten discussed upcoming training opportunities: AWR-213, Critical Infrastructure Key Resources Awareness Course, September 26, 2017, NORTEX RPC 4309 Jacksboro Hwy, Ste. 200 Wichita Falls, TX; MGT-310, Jurisdictional Threat and Hazard Identification and Risk Assessment, September 27-28, 2017, NORTEX RPC 4309 Jacksboro Hwy, Ste. 200 Wichita Falls, TX; MGT-414, Advanced Critical Infrastructure Protection, October 11, 2017, NORTEX RPC 4309 Jacksboro Hwy, Ste. 200 Wichita Falls, TX; G-290/G289/G291, Basic Public Information Officer Course(G290)/Public Information Officer Awareness Course(G289)/JIS/JIC Planning for Tribal, State, and Local PIOs(G291), October 17-19, 2017, Randall County Fire Station 1, 1111 East Loop 335 South, Amarillo, TX, 2017 Hotzone Conference, Crowne Plaza Hotel, Houston, October 19-22, 2017; MGT-315 Critical Asset Risk Management, November 7-8, 2017, NORTEX RPC 4309 Jacksboro Hwy, Ste. 200 Wichita Falls, TX, TCEQ TIER II Training – Amarillo, November 13, 2017. LEPC Webinar Series information.

ITEM 7: Public Comments. Mr. Orton recognized Theresa West for her 16 years of service with the Amarillo/Potter/Randall Office of Emergency Management. Ms. West said she has valued her time on the LEPC and hoped that a Healthcare Liaison would be considered for the LEPC.

ITEM 8: Adjournment. There, being no further business, Mr. Birkenfeld moved to adjourn the meeting. The motion was seconded by Ms. West and the meeting adjourned at 1:56 p.m. This meeting was recorded and all comments are on file with the City of Amarillo Office of Emergency Management.