

MINUTES

On March 2, 2017, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED	
Individual Members				
Chip Orton, Chair	Present	1	6	
Rusty Dillon, Vice Chair	Present	8	5	
Lonnie Bowen	Absent		1	
Lee Drury	Absent		0	
Jarrold Dunavin	Absent		4	
David Ferril	Present		3	
Wayne Hardin	Present		5	
Linda Kelley	Absent		3	
Walt Kelley	Absent		2	
Shannon Lanier	Absent		2	
David Lorenz	Present		3	
Michael Powers	Present		4	
Theresa West	Present		8	
Maribel Martinez	Absent		6	1
Brad Britten	Present		5	5
Organizational Members				
AFD (Jerome Drerup)	Present	8	7	
APD (Martin Birkenfeld)	Present		4	
CFD (Mike Webb)	Absent		3	
EPNG	Absent		0	
PCFR	Absent		1	
RCFD (James Amerson)	Absent		3	
RE	Absent		0	
TS	Absent		1	
TxDOT (Vacant)	Absent		2	
Talon LPE	Absent		4	0
Members-At-Large				
TCEQ (David Durst)	Present		7	5

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, TXDoT – Texas Department of Transportation, & Talon LPE

Also in attendance were:

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| Heath Moore | Ben E. Keith Foods |
| Kirk Paulhamus | City of Amarillo |
| Raj Sheth | CNS Pantex Emergency Management |
| Joe Minshe | Texas Division of Emergency Management |
| Jason Mays | AFD |
| Michael Reams | Groendyke Transportation Inc |
| Bill Brooks | Phillips 66 |

ITEM 1: Call to Order. Mr. Orton established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:32 p.m. Mr. Orton led the introductions to the group.

ITEM 2: Approval of minutes from the meeting held on December 1, 2016. Motion was made by Mr. Drerup, seconded by Mr. Dillon and unanimously carried to approve such minutes.

ITEM 3: Consider recommendation(s) for LEPC membership. Mr. Orton asked if attendees are interested in joining the LEPC. New members that are interested in joining the LEPC are: City of Amarillo Waste Water Treatment, Ben E. Keith Foods, Groendyke Transportation Inc, Phillips 66.

ITEM 4: Presentation and Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting. Mr. Orton briefed the LEPC regarding the hazmat incident that occurred on January 2, 2017 at 1301 Carolyn Street in Amarillo. Mr. Britten briefed the LEPC on the Atmos Energy

Natural Gas Pipeline line strike at 800 N. Madison in Amarillo. Mr. Britten also discussed the Pipeline Response Safety Day Mock Line Strike that occurred on February 10th, 2017 at the Tri-State Fair Exposition in Amarillo.

ITEM 5: Discussion concerning LEPC Committees: The LEPC has the following standing committees: Right-to-Know Committee, HazMat Facilities & Transportation Liaison Committee, Emergency Response & Resources Committee, and the Public Education & Information Committee. Mr. Orton discussed these committees and proposed to strike these committees from the bylaws. He suggested that language should be placed in the bylaws to utilize adhoc work groups as necessary. Amendment will be developed and emailed to the group before the next meeting.

ITEM 6: Discussion Presentation of Emergency Management Training Opportunities. Mr. Britten discussed upcoming training opportunities: L-548 Continuity of Operations Planning (COOP) Program Manager Train-the-Trainer Course, March 27-28, 2017, Lubbock-Texas DPS Region 5 Regional HQ; L-550 Continuity of Operations Planning (COOP) Train-the-Trainer, March 29-31, 2017, Lubbock-Texas DPS Region 5 Regional HQ; H-500 HazMat Technician - (TCFP) Certification, May 1-12, 2017, Wolfforth Fire & EMS 592 5th Street, Wolfforth, TX; MGT-346 Emergency Operation Center (EOC) Operations for All-Hazards Events, July 18-20, 2017, Lubbock County Sheriff's Office, 811 Main Street Lubbock, TX; AWR-213, Critical Infrastructure Key Resources Awareness Course, September 26, 2017, NORTEX RPC 4309 Jacksboro Hwy, Ste. 200 Wichita Falls, TX; MGT-310, Jurisdictional Threat and Hazard Identification and Risk Assessment, September 27-28, 2017, NORTEX RPC 4309 Jacksboro Hwy, Ste. 200 Wichita Falls, TX; MGT-414, Advanced Critical Infrastructure Protection, October 11, 2017, NORTEX RPC 4309 Jacksboro Hwy, Ste. 200 Wichita Falls, TX; 2017 Hotzone Conference, Crowne Plaza Hotel, Houston, October 19-22, 2017; MGT-315 Critical Asset Risk Management, November 7-8, 2017, NORTEX RPC 4309 Jacksboro Hwy, Ste. 200 Wichita Falls, TX

ITEM 7: Public Comments. Mr. Orton discussed some of the changes and challenges that he has instilled within the office of emergency management. He discussed Emergency Operations Plan (EOP) to Emergency Support Function (ESF) transition and Emergency Management Accreditation Program (EMAP).

ITEM 8: Adjournment. There, being no further business, Ms. West moved to adjourn the meeting. The motion was seconded by Mr. Drerup and the meeting adjourned at 1:56 p.m. This meeting was recorded and all comments are on file with the City of Amarillo Office of Emergency Management.