

MINUTES

On December 1, 2016, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

| VOTING MEMBERS | PRESENT | NO. MEETINGS HELD SINCE APPOINTMENT | NO. OF MEETINGS ATTENDED | |
|-------------------------------|---------|-------------------------------------|--------------------------|---|
| Individual Members | | | | |
| Kevin Starbuck, Chair | Present | 7 | 7 | |
| Rusty Dillon, Vice Chair | Present | | 4 | |
| Lonnie Bowen | Absent | | 1 | |
| Lee Drury | Absent | | 0 | |
| Jarrold Dunavin | Present | | 4 | |
| David Ferril | Absent | | 2 | |
| Wayne Hardin | Present | | 4 | |
| Linda Kelley | Absent | | 3 | |
| Walt Kelley | Present | | 2 | |
| Shannon Lanier | Absent | | 2 | |
| David Lorenz | Absent | | 2 | |
| Michael Powers | Present | | 3 | |
| Theresa West | Present | | 7 | |
| Chip Orton | Present | | 5 | 5 |
| Maribel Martinez | Absent | 1 | | |
| Brad Britten | Present | 4 | 4 | |
| Organizational Members | | | | |
| AFD (Jerome Drerup) | Present | 7 | 6 | |
| APD (Martin Birkenfeld) | Absent | | 3 | |
| CFD (Mike Webb) | Present | | 3 | |
| EPNG | Absent | | 0 | |
| PCFR | Absent | | 1 | |
| RCFD (James Amerson) | Absent | | 3 | |
| RE | Absent | | 0 | |
| TS | Absent | | 1 | |
| TxDOT (Vacant) | Absent | | 2 | |
| Talon LPE | Absent | | 3 | 0 |
| Members-At-Large | | | | |
| TCEQ (David Durst) | Present | 6 | 4 | |

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, TXDoT – Texas Department of Transportation, & Talon LPE

Also in attendance were:
Shawn Roshier Eclipse Safety Solutions

ITEM 1: Call to Order. Mr. Starbuck established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:31 p.m.

ITEM 2: Approval of minutes from the meeting held on June 2, 2016. Motion was made by Mr. Dillon, seconded by Mr. Orton and unanimously carried to approve such minutes. Mr. Starbuck began with introductions after the minutes were approved. Kevin discussed Open Meetings Act training and discussed the Open Carry sign that was posted.

ITEM 3: Consider recommendation(s) for LEPC membership. Mr. Starbuck asked if attendees are interested in joining the LEPC. No new members to consider.

ITEM 4: Election of officers for the LEPC and roster validation. Mr. Starbuck announced that he was promoted to Assistant City Manager in November and would be stepping down as chair of the LEPC. He indicated that Mr. Orton has been appointed Interim EMC. Mr. Dillon nominated Mr. Orton for chair, motion passed. Mr. Britten discussed the committees within the LEPC. Mr. Orton nominated Mr. Dillon as vice chair, motion passed.

ITEM 5: Presentation and Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting. No incidents have occurred since the last LEPC meeting.

ITEM 6: Presentation and Discussion of the proposed EPA Risk Management Program (RMP) proposed rule changes. Mr. Britten briefly discussed the proposed EPA Risk Management Program (RMP) rule changes. On November 17, 2016, OEM met with several RMP site partners to discuss the proposed changes. Several partners shared their concerns of the proposed rule changes. Mr. Dunavin and Mr. Dillon both attended the RMP change discussion. Mr. Britten discussed some of the changes for Program II facilities regarding emergency response/emergency action planning. Mr. Dunivan discussed the implications that the changes would have on their company. Mr. Britten told the group there is 17 RMP facilities within the Potter and Randall County area. Mr. Orton also discussed how the annual exercise/workshop requirement could affect emergency response organizations. Mr. Britten also discussed how the changes will also affect the RMP facilities plans and how they are shared with the public.

ITEM 7: Discussion of PREMAC Regional Preparedness Conference and Community Preparedness & Resiliency Event (CPR-E). Mr. Orton and Ms. West discussed the PREMAC Regional Preparedness Conference and Community Preparedness & Resiliency Event (CPR-E) that took place on September 7, 2016 at the Amarillo Civic Center. Ms. West discussed the CPR-E. The CPR-E was very successful and will be continued in the future. We will plan in the future to move this event to a Saturday outside of the PREMAC conference. Mr. Orton discussed the PREMAC Regional Preparedness Conference. The speakers that presented were: Dee Grimm, BCFS; Frank Patterson, Waco-McLennan County OEM; Josh Roberts; City of Lewisville; & Kevin James, FEMA Region 6.

ITEM 8: Discussion Presentation of Emergency Management Training Opportunities. Mr. Orton and Mr. Britten discussed upcoming training opportunities: E/L-969 NIMS ICS All-Hazards Type III Communications Unit Leader (COML), December 13-15, 2016, Lubbock-Texas DPS Region 5 Regional HQ; G-300, Intermediate Incident Command System for Expanding Incidents, January 10-12, 2017, Randall County Fire Station 1; G-400, Advanced Incident Command System Command & General Staff, January 12-13, 2017, Randall County Fire Station 1; G-318, Local Mitigation Planning Workshop, January 24-25, 2017, PRPC; E/L-954 NIMS ICS All-Hazards Safety Officer (SOFR), February 02-05, 2017, Camp Perkins, Wichita Falls; MGT-346, Emergency Operations Center (EOC) Operations for All-Hazard Events, July 18-20, 2017, Lubbock County SO; 2017 Hotzone Conference, Crowne Plaza Hotel, Houston, October 19-22, 2017.

ITEM 9: Public Comments. Mr. Orton asked for any comments during public comments. Mr. Orton asked how to re-invigorate the LEPC. Mr. Britten discussed the LEPC Committees: Right to Know Committee, Hazardous Material Facilities & Transportation Liaison Committee, Emergency Response and Resources Committee, Public Education and Information Committee.

ITEM 10: Adjournment. There, being no further business, Ms. West moved to adjourn the meeting. The motion was seconded by Mr. Drerup and the meeting adjourned at 2:10 p.m. This meeting was recorded and all comments are on file with the City of Amarillo Office of Emergency Management.