

**MINUTES**

On June 2, 2016, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building, located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED	
<b>Individual Members</b>				
Kevin Starbuck, Chair	Present	6	6	
Rusty Dillon, Vice Chair	Present		3	
Lonnie Bowen	Absent		1	
Lee Drury	Absent		0	
Jarrold Dunavin	Absent		3	
David Ferril	Absent		2	
Wayne Hardin	Absent		3	
Linda Kelley	Absent		3	
Walt Kelley	Present		2	
Shannon Lanier	Present		2	
David Lorenz	Absent		2	
Michael Powers	Absent		2	
Theresa West	Present		6	
Chip Orton	Present		4	4
Maribel Martinez	Present	1		
Brad Britten	Present	3	3	
<b>Organizational Members</b>				
AFD (Jerome Drerup)	Present	6	5	
APD (Martin Birkenfeld)	Absent		3	
CFD (Mike Webb)	Absent		2	
EPNG	Absent		0	
PCFR	Absent		1	
RCFD (James Amerson)	Absent		3	
RE	Absent		0	
TS	Absent		1	
TxDOT (Vacant)	Absent		2	
Talon LPE	Absent		3	0
<b>Members-At-Large</b>				
TCEQ (David Durst)	Present	5	3	

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, TXDoT – Texas Department of Transportation, & Talon LPE

Also in attendance were:

- |               |                             |
|---------------|-----------------------------|
| Jerry Black   | Costal Chemical             |
| Matt Garrison | Bell Helicopter             |
| Raj Sheth     | Pantex Emergency Management |
| Amber Passini | TCEQ                        |

**ITEM 1: Call to Order.** Mr. Starbuck established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:31 p.m.

**ITEM 2: Approval of minutes from the meeting held on March 3, 2016.** Motion was made by Ms. West, seconded by Mr. Drerup and unanimously carried to approve such minutes. Mr. Starbuck began with introductions after the minutes were approved. Kevin discussed Open Meetings Act training and discussed the Open Carry sign that was posted.

**ITEM 3: Consider recommendation(s) for LEPC membership.** Mr. Starbuck asked if attendees are interested in joining the LEPC: Matt Garrison, Bell Helicopter; Raj Sheth, Pantex Emergency Management. Ms. West moved to accept both Mr. Garrison and Mr. Sheth for individual membership for the LEPC and it was seconded by Mr. Dillon.

**ITEM 4: Presentation and Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting.** Mr. Britten discussed 3 fuel spills that occurred during the normal course of rail transportation. With most of these incidents occurring during the normal course of rail

transportation, they are reported as a courtesy to TCEQ. Mr. Durst showed security camera video footage and discussed the animal waste spill incident that occurred at I-27 & Hawthorne on May 20, 2016.

**ITEM 5: Presentation of the EPA LEPC Workshop conducted at the Amarillo Civic Center on June 2, 2016.** Mr. Starbuck briefly discussed the EPA LEPC Workshop that was conducted at the Amarillo Civic Center on June 2, 2016. Topics included: EPCRA – 30 Year Anniversary, Local Government Reimbursement Program, Using Poison Control Centers during an Incident, DHS Chemical, Don't Forget the Other Groups for Your LEPC, Gee, Where Do You Think That Release is Going, OSHA – Worker Safety During a Disaster, State Programs / Issues, Revisions to RCRA / RMP as they relate to LEPCs . Mr. Starbuck discussed the possibility of looking at utilizing funding from the new TCEQ LEPC grant. Mr. Kelley discussed the possibility of relooking at the Hazardous Cargo Route to include the possibility of a new hazardous materials commodity flow study.

**ITEM 6: Presentation of HAZMAT-16 Full Scale Exercise.** Mr. Orton and Ms. West discussed HAZMAT-16 that took place on May 3, 2016 at Amarillo College West Campus. Scenario for the full scale exercise was a Truck Tractor Semi Trailer that had a motor vehicle accident with a passenger vehicle and pulled into the campus parking lot and was leaking material. The scenario was similar to the 2014 I-40 hazmat incident. Ms. West discussed the health care portion and volunteer activities during the full scale exercise.

**ITEM 7: Discussion of PREMAC Regional Preparedness Conference.** Mr. Starbuck discussed the upcoming PREMAC Regional Preparedness Conference. The conference will be held in conjunction with National Preparedness Month. Amarillo/Potter/Randall Office of Emergency Management will be hosting a Community Preparedness and Resilience Engagement (CPR-E) during the PREMAC conference. The event will be on September 7, 2016, with the CPR-E open during the following timeframes: 11:00 am- 1:00 pm & 4:00 pm – 7:00 pm. The conference topic will focus on recovery. Mr. Starbuck discussed details on a few of the scheduled speakers for the conference.

**ITEM 8: Discussion Presentation of Emergency Management Training Opportunities.** Mr. Starbuck and Mr. Britten discussed upcoming training opportunities: 2016 International Hazardous Materials Response Teams Conference, Hilton Baltimore, Baltimore, MD, June 16-19, 2016; MGT-343, Disaster Management for Water & Wastewater Utilities, July 12-13, 2016, Canyon-WTAMU; G-300, Intermediate Incident Command System for Expanding Incidents, August 2-4, 2016, Amarillo-EOC; AWR-160, Standardized Awareness Training, August 2, 2016, Lubbock; G-400, Advanced Incident Command System Command & General Staff, August 4-5, 2016, Amarillo-EOC; PER-229, Introduction to the Computer-Aided Management of Emergency Operations (CAMEO) Suite, August 15-17, 2016, Amarillo-AC East Campus; G-235A, Advanced Emergency Planning, September 8-9, 2016, Amarillo EOC; 2016 Hotzone Conference, Crowne Plaza Hotel, Houston, October 19-23, 2016; & E/L-969 NIMS ICS All-Hazards Type III Communications Unit Leader (COML), November 15-17, 2016, Lubbock-Texas DPS Region 5 Regional HQ.

**ITEM 9: Public Comments.** Mr. Starbuck asked for any comments during public comments. No public comments during this time.

**ITEM 10: Adjournment.** There, being no further business, Ms. West moved to adjourn the meeting. The motion was seconded by Mr. Drerup and the meeting adjourned at 2:12 p.m. This meeting was recorded and all comments are on file with the City of Amarillo Office of Emergency Management.