

MINUTES

On March 3, 2016, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building, located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED
Individual Members			
Kevin Starbuck, Chair	Present	5	5
Rusty Dillon, Vice Chair	Absent		2
Lonnie Bowen	Absent		1
Lee Drury	Absent		0
Jarrold Dunavin	Present		3
David Ferril	Absent		2
Wayne Hardin	Present		3
Linda Kelley	Absent		3
Walt Kelley	Absent		1
Shannon Lanier	Absent		1
David Lorenz	Absent		2
Michael Powers	Absent		2
Jay Sandridge	Present		3
Randy Smith	Absent		2
Judith Weshinsky-Price	Absent		1
Theresa West	Present	5	
Chip Orton	Present	3	3
Maribel Martinez	Absent		0
Brad Britten	Present		2
Organizational Members			
AFD (Jerome Drerup)	Present	5	5
APD (Martin Birkenfeld)	Present		3
CFD (Mike Webb)	Present		2
EPNG	Absent		0
PCFR	Absent		1
RCFD (James Amerson)	Present		3
RE	Absent		0
TS	Absent		1
TxDOT	Absent		2
Talon LPE	Absent		2
Members-At-Large			
TCEQ (David Durst)	Present	4	2

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, TXDOT – Texas Department of Transportation, & Talon LPE

Also in attendance were:

Melissa Brannan Damage Prevention Manager, Texas 811

ITEM 1: Call to Order. Mr. Starbuck established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:30 p.m.

ITEM 2: Approval of minutes from the meeting held on September 3, 2015. Motion was made by Mr. Drerup, seconded by Ms. West and unanimously carried to approve such minutes. Mr. Starbuck discussed Open Meetings Act training and discussed the Open Carry sign that was posted.

ITEM 3: Consider recommendation(s) for LEPC membership. Mr. Starbuck has received letters and information of the following resignations from the LEPC:

- Randy Smith, AISD
- Judith Weshinsky-Price, AECC
- Terry Bavousett, AECC
- Perry Gilmore, APD
- Howard Lyons, TXDOT

Ms. West moved to accept the resignations for individuals from the LEPC and it was seconded by Mr. Sandridge.

Mr. Starbuck discussed the APD At-Large position and indicated that any one from APD in attendance could serve in that role. Mr. Starbuck made the recommendation of not filling the AECC At-Large position at this time due to the reorganization of AECC, and fill that position at a later date. Mr. Starbuck offered Ms. Brannon from Texas 811 a At-Large position on the LEPC. Ms. Brannon declined the position at this time as her schedule keeps her on the road regularly. Mr. Starbuck indicated all are welcome to attend the LEPC meetings.

ITEM 4: Presentation and Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting. We have had no reported hazmat incidents to the LEPC since the last meeting.

ITEM 5: Presentation and Discussion of Community Hazardous Materials Related Exercises that have occurred since the last LEPC meeting and future planned Hazardous Materials Related Exercises. Mr. Starbuck briefly discussed since we have not had any hazmat incidents since the last LEPC meeting, OEM staff will brief on recent and future planned hazmat related exercises. Mr. Britten discussed the 2015 Pantex Reception Center Drill and the update of the Animal Monitoring and Decontamination Plan and the assistance provided from the Texas A&M College of Veterinary Medicine Veterinary Emergency Team (VET). Mr. Britten discussed the upcoming April 2016 BNSF Tabletop Exercise to be held April 12th.

Mr. Orton and Ms. West discussed HAZMAT-16 that will be taking place at Amarillo College West Campus. Scenario for the full scale exercise is a Truck Tractor Semi Trailer that has a motor vehicle accident with a passenger vehicle and pulls into the campus parking lot and is leaking material. The scenario will be similar to the 2014 I-40 hazmat incident. Ms. West discussed the health care portion and volunteer activities during the full scale exercise. The exercise will be held on May 3rd from 9:00 am to 12:00 PM.

ITEM 6: Discussion of Enhancing Community Response Tools. Mr. Starbuck discussed his recent trip to the Emergency Management Association of Texas (EMAT) Conference in San Marcos. One session that he attended, the EMC from Harris County was discussing what they were using from TIER II data to develop a tool within their GIS system with two different types of threat circles. They were doing a immediate protective action threat circle and a worst case plume threat circle. Within their GIS system, they were able to tap into the resources and layers within the GIS system. Mr. Starbuck proposed the LEPC to put together a small working group to look at enhancing community response tools and possibly identifying key resources from a LEPC perspective for hazardous materials response. The LEPC formally kept a list of key resources in a software system called ESI. Committee Members that volunteered: OEM Staff, Jerome Drerup – AFD, Jay Sandridge – Owens Corning, Jarrod Dunivan – ASARCO.

ITEM 7: Public Comments. Mr. Starbuck discussed the recent inquiry from the Government Accountability Office (GAO) regarding Emergency Preparedness and Response to Rail Hazmat Incidents for US Representative Peter DaFazio. They want to have a conference call to discuss rail hazmat incidents from 2011 to 2015 that have occurred in Potter County. The call is scheduled for the week of March 21st. Mr. Starbuck will email those interested when the call is scheduled.

Mr. Starbuck discussed a survey that he received from TCEQ regarding LEPC grants. Ms. Brannon asked a question regarding the LEPC grant. She also discussed the possibility of working with the High Plains Damage Prevention Council to hold a mock line strike demonstration and training opportunity. The next High Plains Damage Prevention Council meeting will be March 24th. Mr. Starbuck indicated that a mock line strike demonstration may be good to look at for a 2017 exercise option.

Mr. Britten discussed Business Connection, scheduled for May 19, and if the LEPC would like to participate this year. The group discussed Business Connection and Mr. Starbuck recommended that we skip Business Connection this year and reconsider the event for next year. The Regional Preparedness Conference will be in September and that would be a good opportunity to provide public outreach.

Mr. Britten discussed training opportunities coming to the region over the next few months.

ITEM 8: Adjournment. There, being no further business, Mr. Sandridge moved to adjourn the meeting. The motion was seconded by Mr. Drerup and the meeting adjourned at 2:12 p.m. This meeting was recorded and all comments are on file with the City of Amarillo Office of Emergency Management.