

MINUTES

On March 5, 2015, the Potter & Randall Local Emergency Planning Committee (LEPC) met at 1:30 p.m. at the Simms Municipal Building, located at 808 S. Buchanan Street, in the Amarillo/Potter/Randall Emergency Operations Center Executive Room for a regular meeting.

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD SINCE APPOINTMENT	NO. OF MEETINGS ATTENDED	
Individual Members				
Kevin Starbuck, Chair	Present	3	2	
Rusty Dillon, Vice Chair	Absent		1	
Lonnie Bowen	Absent		1	
Jerrie Coleman	Absent		0	
Lee Drury	Absent		0	
Jarrold Dunavin	Absent		1	
David Ferril	Absent		1	
Wayne Hardin	Present		2	
Linda Kelley	Present		2	
Walt Kelley	Present		1	
Shannon Lanier	Absent		1	
David Lorenz	Absent		1	
Michael Powers	Present		2	
Jay Sandridge	Present		1	
Randy Smith	Absent		1	
Judith Weshinsky-Price	Absent		1	
Theresa West	Present		3	
Chip Orton	Present		1	1
Maribel Martinez	Absent			0
Organizational Members				
AFD (Jerome Drerup)	Present	3	3	
APD (Perry Gilmore)	Present		2	
CFD (Mike Webb)	Present		1	
EPNG (Dustin May)	Absent		0	
PCFR (Richard Lake proxy George Samples PCFR Asst Chief)	Absent		1	
RCFD (James Amerson)	Present		2	
RE (Charlie Rivas)	Absent		0	
TS (Pierce Pillon)	Absent		1	
TXDoT (Howard Lyons)	Present		2	
Members-At-Large				
TCEQ (Guy Wilkins {David Durst})	Present	3	1	

Organizational/Member-At-Large acronyms: AFD – Amarillo Fire Department, APD – Amarillo Police Department, CFD – Canyon Fire Department, EPNG – El Paso Natural Gas, PCFR - Potter County Fire Rescue, RCFD – Randall County Fire Department, RE – Rivas Environmental, TCEQ – Texas Commission on Environmental Quality, TS – Tech Spray, and TXDoT – Texas Department of Transportation

Also in attendance were:

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|-----------------|---------------------------------------------------|
| Marc Lusk | Deputy Fire Chief, Amarillo Fire Department |
| Dennis Gwyn | Deputy Fire Chief, Randall County Fire Department |
| Scott Markham | Ben E Keith |
| Elyse Blackwell | West Texas A&M University |
| Chiajo Fushing | EHS Development Professional, Owens Corning |
| Oscar Herrera | Talon LPE |
| Sandy Jefferson | Talon LPE |
| Colby Sterling | Talon LPE |
| Kent Gilbert | Talon LPE |

ITEM 1: Call to Order. Mr. Starbuck established a quorum and called the regularly scheduled meeting of the Potter & Randall Local Emergency Planning Committee to order at 1:33 p.m.

ITEM 2: Approval of minutes from the meeting held on December 4, 2014. Motion was made by Ms. West, seconded by Mr. Gilmore and unanimously carried to approve such minutes.

ITEM 3: Consider recommendation(s) for LEPC membership. Mr. Starbuck informed the committee that Mr. Brad Britten (City of Amarillo, Emergency Management) had assumed the duties of Mrs. Laura Blount and requested that he be considered for membership to the LEPC. Motion was made by Ms. West, seconded by Mr. Gilmore to present the membership request to the County Judges for approval. Mr. Starbuck also discussed adding Talon LPE as an Organizational Member to the LEPC. Motion was made by Mr. Drerup, seconded by Mr. Sandridge to present the membership request to the County Judges for approval. Approval of membership is at the discretion of the Potter and Randall judges and the State Emergency Response Commission (SERC).

ITEM 4: Presentation and Discussion concerning hazardous materials incidents that have occurred since the last LEPC meeting. Mr. Starbuck summarized the three hazardous materials events that have occurred since the December 4, 2014.

ITEM 5: Presentation and Discussion of Annex Q, Hazardous Materials Response Plan Revision. Mr. Starbuck advised the committee that Annex Q of the Amarillo/Potter/Randall Emergency Operations Plan will be revised and approved no later than September 2015. Mr. Brad Britten will be assigned the lead for this task as he will assume Mrs. Laura Blount's responsibilities. He asked for volunteers from the LEPC to serve on the Annex Q Revision Committee. Committee Members will be: Brad Britten, A/P/R OEM; Jerome Drerup, AFD; Mark Lusk, AFD; Perry Gilmore, APD; Mike Webb, Canyon FD; James Amerson, Randall County FD; Richard Lake, Potter County FD; Linda Kelley, Bell Helicopter; Jay Standridge, Owens Corning. Committee will meet and review Annex Q before next LEPC meeting.

ITEM 6: Presentation and Consideration of LEPC Participation in Business Connection. Mr. Starbuck reported that the LEPC does not have enough funds to pay for a booth at Business Connection. Mr. Starbuck asked if the LEPC would like to send letters to LEPC members in the two county area asking for requests for funding to fund LEPC activities. Talon LPE stated they would pay the booth fees for Business Connection for 2015. The cost is \$275.00 for a 10 foot by 10 foot booth with a 8 foot table draped and 2 chairs. Mr. Britten will work with Talon LPE to process. Business Connection will be May 21st from 9:00 am to 4:00 pm. Mr. Britten will email all LEPC members regarding times to work Business Connection. Booth work times will be in 2 hour blocks.

ITEM 7: Presentation on upcoming events and activities. Mr. Starbuck informed the committee that the Panhandle Regional Emergency Management Advisory Committee (PREMAC) regional preparedness conference is scheduled for February 24, 2015. This conference will focus on mass fatality planning and preparedness activities with limited resources. Mr. Starbuck reminded the members the LEPC meetings are scheduled on the first Thursday of the last month in the quarter so the next meeting will be June 4, 2015.

ITEM 8: Public Comments. Mr. Walt Kelly discussed some of his concerns of violation of the Hazardous Cargo Routes by Gasoline Fuel Tankers. Mr. Starbuck discussed past issues with NuStar and how those issues were corrected. Mr. Gilmore discussed legal authorities. Discussion over the improvement of the South Loop 335. Mr. Howard Lyons with TXDOT discussed the 5 year plan. Mr. Starbuck discussed the possibility of TXDOT briefing at a future meeting.

ITEM 9: Adjournment. There, being no further business, Mr. Gilmore moved to adjourn the meeting. The motion was seconded by Ms. West and the meeting adjourned at 1:59 p.m. This meeting was recorded and all comments are on file with the City of Amarillo Office of Emergency Management.