

## **Minutes of the Potter & Randall County Local Emergency Planning Committee**

**Date of Meeting:** June 3, 2010

**Location:** Operations, 1900 Line Ave

**Call to Order:** 1:30 PM

### **Members Present:**

Laura Blount	Rusty Dillon	Walt Kelley	Kevin Starbuck
Theresa West	Deree Duke	Gene Blaker	Shannon Lanier
David Lorenz	Linda Kelley		

### **Organizational Members Present:**

David Garcia (EPNG)	Pierce Pillon (Tech Spray)	Paul Carson (Nustar)
Kevin Brown (AFD)		

### **Members at Large Present**

Jarrold Dunavin, TCEQ

### **Interested People Present**

Keith Tyler, El Paso Natural Gas Co  
Lauren Caudle, Bluebonnet Consulting  
Kellie Simpson, Amarillo Emergency Communications Center (AECC)  
Ed Nolte, Amarillo College

### **Members Not Present:**

Ernie Houdashell	Walt Howard	Duane Rosa	Derek Patton
Lonnie Bowen	Pat Donovan	Jay Sandridge	Cole Camp
Lee Drury	Eddie Fuentes	Maribel Martinez	Wayne Hardin
Randy Smith	Mike Webb	Judith Weshinsky-Price	

### **Organizational Members Not Present**

David Thurman (RCSO)	Richard Lake (PCFD)	Tanya Petty, B&W Pantex
Randal Duval (APD)	Charlie Rivas (Rivas Environmental)	
Mike Taylor (TxDOT)		

Kevin Starbuck, LEPC Chairman, called the meeting to order.

**Item 1:** The Chairman, Kevin Starbuck, asked for a motion that the minutes from March 4, 2010 be approved as written. Motion was made by Pierce to accept the minutes. Motion was seconded and carried.

**Item 2:** No membership issues were presented.

**Item 3:** Kevin led a review of the hazmat incidents that occurred since the last meeting. A malfunction at the ConocoPhillips Storage Facility and a fire at the Harrington Power Plant were reported; neither of which led to any environmental impacts.

**Item 4:** Action Item: A discussion was held on the financial status of the LEPC, past fund raising events, and future needs. Two motions were made. Rusty made a motion for the LEPC to send a letter requesting donations to area hazmat businesses and TIER II facilities. The motion was seconded and passed. Rusty made a second motion for the LEPC to develop a list of items that could be directly funded by a donating organization; information will be shared with LEPC members and any potential donators. Motion was seconded and passed.

Discussion continued with suggestions for potential public information material needs of the LEPC such as pictures and informational posters for the booth, information to be distributed to fuel haulers in the area, and posters with the current hazardous cargo route information.

**Item 5:** Action Item: Support of LEPC application for FY2011 LEPC Hazardous Material Emergency Preparedness (HMEP) Planning Grant to conduct a commodity flow study. HMEP Planning Grant projects are contracted by the State on the behalf of the LEPC to conduct a commodity flow study of the jurisdiction. The LEPC must be willing to back the study with a 20% match (either in funds or soft match) that is estimated between \$6,000 to \$9,000. Paul made a motion that the LEPC should complete the LEPC CFS Application to request a commodity flow study for Potter & Randall Counties with the LEPC providing the required match in volunteer time. The motion was seconded and passed.

**Item 6:** Walt Kelley reported on the activities at Business Connection. Thank you to all who participated. Approximately 800 to 900 contacts were made. El Paso Natural Gas made a \$2,500 donation. The bookmarks were distributed, but were not as popular as the band-aid holders previously distributed. He stated Business Connection is a great way to get the word out and he will recommend we continue with the booth next year. The PRPC Regional Conference in the spring may be another opportunity he will check on.

**Item 7:** Laura gave a report from the CAMEO Working Group. Letters were mailed to businesses that reported TIER II data manually with a request for the electronic version. Compliance with electronic filing was good. CAMEO data has been compiled and distributed to the local responders. CAMEO training has been requested by Pantex Fire Dept and NWS. Kevin Brown will get dates that AFD could participate in this training to assist with scheduling.

**Item 8:** Annex Q revisions must be completed in the next 90 days. The Emergency Response & Resources Sub-Committee will meet immediately after today's LEPC meeting.

**Item 9:** There were no public comments or concerns. Walt made a motion to adjourn. Motion was seconded and carried.