

Minutes of the Potter & Randall County Local Emergency Planning Committee Meeting

Date of Meeting: December 4, 2008
Location: Operations, 1900 Line Ave
Call to Order: 1:30 PM

Members Present:

Laura Blount	Rusty Dillon	Jay Sandridge	Randy Smith
Kevin Starbuck	Pat Donovan	Linda Kelley	Walt Kelley
Maribel Martinez	Theresa West	Lonnie Bowen	

Organizational Members Present:

Rick Blandford (AFD) David Garcia (EPNG) Pierce Pillon (Tech Spray)

Members at Large Present:

Guy Wilkins (TCEQ)

Interested People Present

Shannon Lanier, Pantex Fire Dept	Jarrold Dunavin, TCEQ
Charles Ledford, Amarillo Fire Dept	Alonzo Ramos, ASARCO
Derek Patton, PATCO	Jimmy Williams, Owens Corning
Matt Himic, Owens Corning	Arthur Pitchford, Owens Corning
Paul Carson, NuStar Energy	Gene Blaker, Tyson Fresh Meats

Members Not Present:

Cole Camp	Lee Drury	Deree Duke	Ernie Houdashell
Walt Howard	Duane Rosa	Alphonso Vaughn	Wayne Hardin
David Lorenz			

Organizational Members Not Present

Wes Hill (APD)	Mike Kelley (CFD)	Richard Lake (PCFD)
Charlie Rivas (Rivas Environmental)		Mike Taylor (TxDOT)
David Thurman (RCSO)		

Kevin Starbuck, LEPC Chairman, called the meeting to order.

Item 1: The Chairman, Kevin Starbuck, asked for a motion that the minutes from June 10, 2008 be approved as written. Motion was made by Randy to accept the minutes as written. Motion was seconded and unanimously carried.

Item 2: Laura made the motion to accept Paul Carson, NuStar Energy as an Organizational Member. Motion was seconded and passed. Walt made the motion to remove Scott Johnson from membership. Motion was seconded and passed. Walt made the motion to remove Linda Kelley, Cooper-Crouse Hinds as the representative of that company. Motion was seconded and passed. Laura made the motion to accept Linda Kelley, Bell Helicopter as a member. Motion was seconded and passed. Laura made the motion to accept Gene Blaker, Tyson Fresh Meats as a member. Motion was seconded and passed.

Item 3: Walt moved to keep the current slate of officers for the next term. Motion was seconded and passed. Officers for 2009 will be Chairman - Kevin, Vice Chairman - Rusty Dillon, Secretary/Treasurer – Laura, Information Coordinator – City of Amarillo

Item 4: Kevin stated the HMEPP 2008 Grant has been completed and presented the results of a request for assistance in performing a commodity flow study in 2009. As result of the returns the 2009 HMEPP Grant funds will not be requested.

Item 5: Kevin presented a review of the hazmat incidents that have occurred since the last meeting. Five minor incidents were reported to include small fuel spills and vehicle fires. Among the larger incidents were a fire a Tyson that did not involve any type of hazardous release and 2 suspicious package responses. The Amarillo/Potter/Randall Office of Emergency Management and several other community assets were also involved in hurricane responses for Hurrricanes Dolly, Gustav, and Ike. No evacuees were sent to Amarillo.

Item 6: Kevin led a review of hazmat preparedness activities. A tour of the facilities at ASARCO provided a better understanding of processes. Tyson hosted meetings with OEM, AFD, and PCFD in order to create contingency response plans and develop maps of hazardous areas. Many issues have been resolved. Additional tours and training are planned. NuStar Energy had a familiarization tour of the fuel tank farm and hosted a tabletop exercise focusing on a pipeline incident.

Item 7: Kevin discussed the bylaws of the LEPC and requested a working group review and make suggestions for changes before the next quarterly LEPC meeting. The Vice Chairman agreed to be in charge of accomplishing the task. Kevin, Laura, Randy, Walt, Pierce, And Linda agreed to assist

Item 8: Discussion on the Open Meetings Act led to planning for a training session to be scheduled in January. The City Attorney will be invited to answer any questions that may arise. All members will be invited or they can complete the training individually. Certificates will be kept on file.

Item 9: There were no public comments or concerns. Announcement of the 12th Annual Region 6 LEPC Conference, PREMAC Emergency Preparedness Conference, NWS/OEM Severe Weather Workshop, and State Homeland Security Conference was made. Also, Kevin announced dates for a Randall County Natural Hazards Tabletop Exercise, Airport Tabletop, and COA Natural Hazards Full-Scale Recovery Exercise. As a reminder Business Connection in May will be discussed at the next meeting.