

Minutes of the Potter & Randall County Local Emergency Planning Committee Meeting

**Date of Meeting:** June 10, 2008

**Location:** Operations, 1900 Line Ave

**Call to Order:** 1:30 PM

**Members Present:**

Laura Blount	Rusty Dillon	Maribel Martinez	Kevin Starbuck
Randy Smith	Lonnie Bowen	Cole Camp	Pat Donovan
David Lorenz	Jay Sandridge	Deree Duke	

**Organizational Members Present:**

Rick Blandford (AFD)	David Garcia (EPNG)	Wes Hill (APD)
Charlie Rivas (Rivas Environmental)		

**Members at Large Present**

Guy Wilkins (TCEQ)

**Interested People Present**

Josh McCrary, TCEQ	Paul Carson, NuStar Energy
Alan Barton, EPNG	Derek Patton, Patco Organics
Blem Patton, Patco Organics	Kaysey Pollan, A/P/R/OEM Intern

**Members Not Present:**

Ernie Houdashell	Walt Howard	Linda Kelley	Walt Kelley
Alphonso Vaughn	Theresa West	Duane Rosa	Lee Drury
Wayne Hardin			

**Organizational Members Not Present**

Pierce Pillon (Tech Spray)	Mike Kelley (CFD)	Richard Lake (PCFD)
Mike Taylor (TxDOT)	David Thurman (RCSO)	

**Members at Large Not Present**

Scott Johnson (RCFD)

The meeting was called to order by Kevin Starbuck, LEPC Chairman.

**Item 1:** The Chairman, Kevin Starbuck, asked for a motion that the minutes from March 6, 2008 be approved as written. Motion was made by Rusty to accept the minutes as printed. Motion was seconded and unanimously carried.

**Item 2:** Kevin requested each member consider recruitment for new members from various hazardous materials storage facilities, media, local businesses and others that might have a special interest in LEPC activities.

**Item 3:** The 2008 HMEPP Grant funds are currently encumbered following an informal bid process.

Future HEMP Grants may be geared toward commodity flow studies. In addition the State of Texas may complete a statewide study benefiting the local LEPC planning initiative.

**Item 4:** The LEPC staffed a booth at Business Connection, which created an opportunity to contact 8,000 to 9,000 citizens. Approximately 1,000 Citizens Preparedness Guide Booklets and 800 bandage containers were distributed. A total expense for the bandage containers was \$494 and booth rental was \$275. Randy stated the NOAA Weather All Hazards Radios were of particular interest by the citizens. Kevin stated a special thank you to those that assisted with the event: Rusty, Linda, Randy, Walt, Laura, and Maribel.

**Item 5:** Kevin led a review of the hazardous materials incidents reported to the LEPC in the last quarter. Nine minor fuel/petroleum spills were reported. Two minor incidents at the Rick Husband Amarillo International Airport were reported to include minor fuel/hydraulic spills from aircraft. Three larger incidents included 320 gallons of gasoline at I-40 and Bell, 3,500 gallons of low sulphur diesel released into a storm drain following a truck rollover at 3<sup>rd</sup> & Lakeside, and 500 gallons of tar/asphalt spilled at 3<sup>rd</sup> and Lakeside. Kevin discussed concerns of personnel safety due to the close proximity of those on scene at many of these events. Kevin stated the LEPC would be exploring options for guidelines in relation to safety concerns. Some discussion followed.

**Item 6:** Kevin discussed the subcommittees identified in the bylaws and the need to have a chairperson and members assigned to each. Each member will be asked to volunteer for these committees at the next meeting. Kevin also, stated he would like to set up a Hazmat Response Safety Working Group and a CAMEO Working Group. In addition, a Bylaws Review Committee should be developed to specifically look at the need to add a Transportation Committee. In the near future response safety, guidelines for OEM, fire, and law enforcement should be developed and SOG's and SOP's coordinated. Annex Q revisions may need to be made as a result.

**Item 7:** Kevin explained that in order to get Federal grant funds of any kind, we must be NIMS compliant and outlined the training needed in order to accomplish this. In addition, training on ethanol fire fighting techniques will be scheduled as soon as it becomes available.

**Item 8:** Concerns of BNSF and difficulties getting the trains stopped or identified in emergency situations. A \$100 donation was received from Toot'N Totum. A discussion encouraging the purchase of AED's followed. Laura announced the website has been updated. Also, NuStar asked about becoming a member and the various types of membership were explained.

**Item 9:** There were no public comments or concerns.

A copy of the meeting Power Point presentation is attached.